

Meeting Minutes -Montgomery County Emergency Services District No. 6

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #121, 2350 Loop 494, Porter, Texas 77365 on January 24, 2023 at 12:00 P.M.

The meeting was called to order by David Miller, District Board President.

Commissioners present: David Miller, Donnie Click, John Kelley, Larry Trout and newly appointed commissioners T.J. Davidson and Caleb Smith.

Also attending: Chief Carter Johnson, Assistant Chief Charles Martin, District Office Manager Jessica Black, District Legal Counsel Krystine Ramon of Coveler & Peeler, PC and Brian Desilets of Clarity Consulting Corporation.

Commissioners not present: None

Public attendees: None

- The Board convened and the meeting was called to order by President Miller at 12:17 p.m.
- The Board conducted roll call with a quorum present.
- The Board opened the floor for public comment. None were given.
- The Board then addressed item 3 of the agenda, to administer Oaths of office for re-appointed Commissioners. President Miller presented to the Board Commissioner Kelley's resignation dated January 10, 2023. District Counselor Krystine Ramon presented to the Board that Montgomery County Commissioner Gray appointed T.J. Davidson and Caleb Smith to fill the vacancies for Commissioner Cook and Commissioner Kelley. District Counselor Krystine Ramon presented to the Board that Montgomery County Commissioner Metts reappointed Commissioner Click and Commissioner Trout. Ms. Ramon administered the oath of office to T.J. Davidson, Caleb Smith, Donnie Click and Larry Trout.
- The Board then addressed item 4, to take action to elect Board officers for 2023 term. Motion by Commissioner Trout and second by Commissioner Click for Commissioner Miller to be considered for President. The motion was approved 5 to 0. Motion by Commissioner Miller and second by Commissioner Click for Commissioner Trout to be considered for Vice-President. The motion was approved 5 to 0. Motion by Commissioner Davidson and second by Commissioner Miller for Commissioner Smith to be considered for Secretary. The motion was approved 5 to 0. Motion by Commissioner Miller and second by Commissioner Trout for Commissioner Davidson to be considered for Treasurer. The motion was approved 5 to 0. Motion by Commissioner Miller and second by Commissioner Trout for Commissioner Click to be considered for Assistant Secretary/Assistant Treasurer. Motion was approved 5 to 0. The District Officers are as follows:

President	David Miller
Vice-President	Larry Trout
Secretary	Caleb Smith
Treasurer	T.J. Davidson
Asst. Sec/Treas	Donnie Click

- The Board next addressed item 5 of the agenda, to approve minutes of prior meetings. The minutes were reviewed for the December 19, 2022, general meeting. Motion by Commissioner Trout and second by Commissioner Click to approve the minutes as presented by Counsel. **After discussion the motion was approved 5 to 0.**

- The Board then addressed item 6 of the agenda: to act on financial reports, investments, and bills. Brian Desilets from Clarity Consulting presented to the Board the District's financial statement. Mr. Desilets presented to the Board the District Cash and Investment Report, Pledged Securities Report, First Financial Checking Account Cash Flow Report, First Financial Payroll Account Cash Flow Report, First Financial State Reimbursement Account Cash Flow Report, First Financial CPR PayPal Account Cash Flow Report, Profit and Loss Budget Performance, Montgomery County Monthly Tax Collection Report, Montgomery County Tax Office Deposit Distribution Report, Montgomery County Tax Office Receivables Report, First Financial Sales Tax Account Cash Flow Report, Sales Tax Allocation Report and Sales Tax Revenue Graph. Motion by Commissioner Click and second by Commissioner Davidson to accept the financial report as presented. **After discussion the motion was approved 5 to 0.** For more detailed information concerning the District's financial condition, see the financial reports on file with the District.

Motion by Commissioner Smith and second by Commissioner Davidson to approve opening an account with Texas Class. **After discussion the motion was approved 5 to 0.**

- The Board next addressed item 7 of the agenda, to act on amendments/revisions to District current year budget(s). No action taken.
- The Board then addressed agenda item 8, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. No action taken.
- The Board next addressed item 9 to review and act on disposition of surplus and/or salvage property. No action taken. No action taken.
- The Board next addressed item 10 of the agenda, acquisition and financing of capital equipment and vehicles. No action taken.
- The Board then addressed item 11, of the agenda, regarding real estate matters. Chief Johnson reported to the Board that closing for the property on Ford Road will take place at 1pm on February 15, 2023 at Stewart Title. Chief Johnson also reported that currently a survey is being done on the Kings Manor property and that he will update the Board on a closing date. No action taken.
- The Board addressed item 12 of the agenda, to receive a report from the Fire Department. Chief Johnson presented to the Board that for the year 2022, the District had a total of 5,442 calls. For the year 2023, the District has had 334 calls. For the month, there was two (2) fires, including one was arson. Chief Johnson reported that training on crowds with special events is taking place at Kiefer Elementary. No action taken.
- Then Board then addressed agenda item 13, to review discuss and take action regarding the City of Conroe limited partnership annexation. No action taken.
- The Board next addressed agenda item 14, records management issues. No action taken.
- The Board choose not to enter closed session under items 15 through 17.
- The Board next addressed agenda item 18, personnel matters. Chief Johnson reported to the Board that that an employee with the District got injured off duty. No action taken. The Board and Chiefs thanked Commissioner Kelley for his service to the District and the Community.
- There being no further business to come before the Board at this time, the meeting was adjourned at 1:14 p.m.